

JANUARY 3, 2023  
 ORGANIZATIONAL MEETING  
 WEB SITE <http://macedontown.net>

The Organizational Meeting of the Town Board of the Town of Macedon held January 3, 2023 at the Town Complex, 32 Main Street, in the Town of Macedon, and via the internet at 59275 Overseas Highway, Marathon Florida was called to order by Acting Supervisor Kim V. Leonard at 5:00 p.m.

Pledge of Allegiance.

Upon Roll Call, the following members of the Board were

Present:

Councilperson	Bruce Babcock
Councilperson	David Maul
Councilperson	Dave McEwen
Councilperson	Richard Roets
Supervisor	Kim Leonard

Absent:

Also Present:

Director of EMS	Paul Harkness
Deputy Director of EMS	Sandra Farbizio
Town Clerk	Karrie Bowers

**RESOLUTION NO. 1 (2023) ASSESSOR CLERK**

RESOLVED the Town Board appoints Joan Gates as Part-Time Assessor Clerk as recommended by the Town Assessor at a rate of \$20/hr effective January 4, 2023.

MOTION BY MAUL, SECONDED BY BABCOCK

ROLL CALL VOTE: BABCOCK AYE, MAUL AYE, MCEWEN AYE, ROETS AYE, LEONARD AYE, MOTION CARRIED

**RESOLUTION NO. 2 (2023) STANDING RULES OF THE BOARD**

RESOLVED that the proposed Standing Rules submitted to this Board and this day presented for action, be and hereby are adopted as the Standing Rules of the Board until rescinded, subject to amendments thereafter duly adopted.

<b><u>RULES OF ORDER 1</u></b>	Regular Meetings
	Regular meetings, typically beginning at 7:00 p.m., will be held according to a schedule approved at the Organizational Meeting.
<b>2</b>	Special Meetings
	Special meetings will be held at the call of the Supervisor or upon request of two or more voting Town Board Members.
<b>3</b>	Place of Meetings
	Unless otherwise noted, all meetings will be held in the Town Hall.
<b>4</b>	Quorum
	Members convening, including video conferencing, possessing more than 50% of the board's voting power, shall constitute a quorum for the transaction of business. If a quorum is not convened within 45 minutes after the time set for a meeting, the members shall adjourn. The council must notify the Supervisor prior to any absence.
<b>5</b>	Presence of Legal Counsel
	Unless excused by the Supervisor or Acting Chair, Legal Counsel shall be present during all meetings.
<b>6</b>	Acting Chair
	In the absence of the Supervisor, the Deputy Supervisor or other designee will preside.
<b>7</b>	Order of Business
	<ol style="list-style-type: none"> <li>1. Call to order</li> <li>2. Pledge of Allegiance</li> <li>3. Roll Call</li> <li>4. Approval of prior minutes</li> <li>5. Reports from Departments, Committees, Boards</li> <li>6. Correspondence, Public Comment</li> <li>7. Old Business</li> <li>8. New Business</li> <li>9. Approval of bills</li> <li>10. Adjournment</li> </ol>
<b>8</b>	Roll Call
	On Roll Call, the Town Clerk shall record each member present or absent by name. Further, the clerk shall record the subsequent arrival or departure of any board member during the course of each meeting
<b>9</b>	Approval of Previous Minutes
	Minutes of any previous meeting will not be read aloud, unless requested by any Town Board member, but will be subject to approval by motion, second, and vote.

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10	Payment of Claims
On the first & second regular meetings of each month, the Town Clerk will present to the Board all claims to be audited and coded by the fund. Each member of the Board will review all claims. By motion, second, and vote, the board will authorize the Town Clerk to issue a warrant to the Supervisor for payment of the aggregate abstract.	
11	Visitors
At all regular meetings, comments from visitors will be permitted during the appropriate order of the meeting, and otherwise as permitted by the Supervisor or majority of the Board.	
12	Communications
All communications to the Board not included as another agenda item may be read to the Board by the Town Clerk or Supervisor.	
13	Reports
Reports from Departments, Committees, Boards, and Commissions may be presented to the Town Board for review at each regular meeting according to their individual publication schedules.	
14	Resolutions & Motions
All business will be acted upon in the form of resolutions, which must be brought by motion and second before the discussion. A resolution may be withdrawn before action is taken, by an agreement of the members who motioned and seconded the resolution.	
15	Agenda
The Supervisor shall prepare a statement of the order of business for each meeting. The submission deadline (for topics to be heard at the next scheduled board meeting) shall be the close of business on the Wednesday of the preceding week. The agenda shall be posted on the town website no later than three calendar days prior to the meeting.	
16	Amendments to the Rules
These rules of order shall be amended only by a majority vote of the Board and only after ten days' notice, which notice shall be in writing and be filed with the Clerk and shall specify the particulars of such proposed amendments.	
17	Suspension of Rules
Any rule may be suspended by the <i>unanimous</i> consent of the members present, but the suspension of such rule shall apply only to those matters which shall be before the Board <i>at the time of such suspension</i> .	
18	Voting Requirement
Every member present when a motion is stated shall vote thereon, unless he is directly interested in the motion, in which case, if he chooses, he may abstain from voting. Each member who abstains may make a brief verbal statement of the reason.	
19	Tabling a Motion
A motion to adopt a resolution is normally followed by a second and a vote. Instead, that pending motion may be <i>tabled</i> (or <i>placed on the table</i> ), which causes the suspension of consideration of that motion. That tabled motion may subsequently be <i>un-tabled</i> (or <i>taken off the table</i> ) to resume consideration. Either tabling or un-tabling a motion requires a second and a majority vote of the Board.	
20	Postponing a Motion
A motion to adopt a resolution is normally followed by a second and a vote. Instead, that pending motion may be <i>postponed</i> to a specific date or time, provided that the delay does not make the motion moot. Postponing a motion requires a second and a majority vote of the Board.	
21	Speaking
(a) While a member is speaking, no other member shall entertain any private discourse. (b) Persons not members of the Board may (by consent of the Supervisor or majority of the Board) be permitted to speak in regard to matters pending before the Board.	
22	Required Ayes and Nays
The ayes and nays shall be taken by vote on any resolution appropriating or disbursing monies, confirming reports of committees, making appointments, and upon any other motion or resolution when demanded by any member of the Board or indicated on the written resolution.	
23	Order of Voting
The order of voting shall be either alphabetical or reverse alphabetical, with the exception of the Supervisor, who shall always vote last.	
24	Special Committees
Special Committees may be authorized at any legal meeting of the Board. They shall, unless otherwise ordered or directed by a majority of the Board, be appointed by the Supervisor subject to confirmation by the Board. The period of time that a special committee appointment shall remain in effect shall be designated when the committee is created.	

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25	Executive Session
On motion of any member, duly seconded and carried by a majority vote, the Board shall go into executive session, presided over by the Supervisor during which time legally permitted matters may be discussed and debated, but no action may be taken thereon by motion or resolution, except as permitted by law. Only voting members of the Board shall participate in the executive session and such other persons may be invited into the session as may be necessary.	
26	Minutes
The minutes of the Board shall be produced by the Town Clerk on or before the next regular meeting of the Board. The minutes (in their unapproved form) shall be delivered to the town website as soon as practical.	
27	Expenditure of Town Funds
Any expenditures not specifically identified in the Town Budget are <i>not authorized</i> until and unless pre-approved by the Town Supervisor.	
28	Other Questions
All questions not covered by the rules shall be decided according to the generally prevailing rules of parliamentary procedure.	

MOTION BY MAUL, SECONDED BY ROETS  
 ROLL CALL VOTE: BABCOCK AYE, MAUL AYE, MCEWEN AYE, ROETS AYE, LEONARD AYE, MOTION CARRIED

**RESOLUTION NO. 3 (2023) EMPLOYMENT POLICY**

BE IT RESOLVED that the following Employment Policy adopted by the Town of Macedon August 26, 1993 remains in effect.

1. No person shall be hired, transferred, promoted, or continue in a Town position that would create a supervisor/subordinate relationship between relatives and or intimate partners.
2. For the purposes of this policy, the term "relatives" shall be defined to include a spouse, parent, step parent, son, daughter, step son, step daughter, brother, sister, mother-in-law, father-in-law, brother-in-law, sister-in-law, daughter-in-law or son-in-law. The term intimate partner shall be defined as emotional connectedness, regular contact, ongoing physical contact and/or sexual behavior, identity as a couple, familiarity and knowledge about each other's lives.

MOTION BY MAUL, SECONDED BY BABCOCK  
 ROLL CALL VOTE: BABCOCK AYE, MAUL AYE, MCEWEN AYE, ROETS AYE, LEONARD AYE, MOTION CARRIED

**RESOLUTION NO. 4 (2023) DRUG-FREE WORK PLACE POLICY**

The Town Board at the Town of Macedon does not permit the consumption, sharing and/or selling, use, and/or possession of illegal drugs, counterfeit, and designer drugs, or alcoholic beverages in the workplace, or when the effects of such drugs may impair an employee's job performance. The inappropriate use of prescription and over-the-counter drugs shall also be disallowed. The Town Board shall maintain a drug-free workplace in accordance with the Drug-Free Workplace Act of 1985.

The Town Supervisor or her designee shall establish a drug-free awareness program informing employees of the dangers of drug abuse in the workplace and establish a policy maintaining drug-free workplace Information about any drug and alcohol counseling and/or rehabilitation about any drug and alcohol counseling and/or rehabilitation programs shall be made available to employees. Data will also include the range of penalties, consistent with local, state, and federal law, up to and including termination of employment and referral for the prosecution that will be imposed on employees who have transgressed the terms of this policy. Confidentiality shall be maintained as required by state and federal law.

Each employee shall be given a copy of this policy and annually acknowledge receipt of said policy. The workplace is defined as any site on town property, at town-sponsored activities, or any place in which an employee is working within the scope of his or her employment or duties. Each employee, as a condition of employment, shall agree to abide by the terms of this policy and shall also notify the Town Supervisor or his designee of any criminal drug statute convictions for a violation occurring in the workplace within five (5) days of such conviction. The Town Board may choose to initiate disciplinary action against any employee violating this policy. Options at the discretion of the Town Board may range from counseling to termination and may require the employee's satisfactory participation in an approved drug abuse assistance or rehabilitation program.

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The Town Supervisor shall notify the New York State Emergency Management Office in writing within (10) calendar days after receiving notice from an employee or otherwise receiving actual notice of such conviction. Such notice shall include the position/title of the employee and the federal identification number at the Town of Macedon

MOTION BY MAUL, SECONDED BY BABCOCK

ROLL CALL VOTE: BABCOCK AYE, MAUL AYE, MCEWEN AYE, ROETS AYE, LEONARD AYE, MOTION CARRIED

**RESOLUTION NO. 5 (2023) ABSENCES REPORTED**

RESOLVED that all Department Heads will be responsible for their employees regarding any and all absences and be it further

RESOLVED that ALL DEPARTMENT HEADS will report their absences directly to the Supervisor's Office by 9:15 a.m. and be it further

RESOLVED the Board hereby directs the Supervisor or his/her designee to develop appropriate time-keeping forms to be used as a record of vacation and sick leave time and be it further

RESOLVED that the Board requests all employees submit vacation requests to their department head at least 30 days prior to the request.

MOTION BY ROETS, SECONDED BY BABCOCK

ROLL CALL VOTE: BABCOCK AYE, MAUL AYE, MCEWEN AYE, ROETS AYE, LEONARD AYE, MOTION CARRIED

**RESOLUTION NO. 6 (2023) OVERTIME AUTHORIZATION**

BE IT RESOLVED that the following individuals as Town Officials or Budget Directors are entitled to authorize overtime to employees who have engaged in authorized work beyond the normally scheduled work period. Overtime pay is defined by any hours or parts of hours worked and is to be compensated at a rate either determined by a collective bargaining agreement or by statute:

Kim Leonard, Supervisor

Fabian Rivera, Police Chief, Macedon Police Department

Christopher Countryman, Highway Superintendent

BE IT FURTHER RESOLVED that the above-named individuals are not authorized to exceed the budget allocation designated for overtime without prior approval of the Town Board unless an emergency or contingency occurs necessitating such overtime. Should this happen, the above-named individuals should make every effort to inform the Board and the Supervisor as soon as practicable.

MOTION BY MAUL, SECONDED BY ROETS

ROLL CALL VOTE: BABCOCK AYE, MAUL AYE, MCEWEN AYE, ROETS AYE, LEONARD AYE, MOTION CARRIED

**RESOLUTION NO. 7 (2023) 2023 DESIGNATIONS**

RESOLVED that the following designations are approved:

1. Legal Newspaper – Times of Wayne County
2. Bank Depositories – JP Morgan Chase, Lyons National Bank, Genesee Regional Bank, Community and M&T Bank.
3. Supervisor authorized to deposit Town funds in Certificate of Deposit and money market
4. Town Board Meetings to be held on the 2<sup>nd</sup> and 4<sup>th</sup> Thursdays @ 7:00 p.m. except as amended
5. Mileage paid to Town employees on official Town business at \$.625 per mile or per IRS rate
6. Highway Superintendent authorized to purchase of tools, tires, and equipment at a price not to exceed \$3,000.
7. Supervisor authorized to make application to NYS Division for Youth.
8. Town Clerk is directed to make a master schedule for the year 2023 (per attachment)
9. Set a regular 40-hour week for Highway employees and time and a half for over 40 hours. Individual rates are to be determined by Highway Superintendent and approved by Town Board.

All Town Offices will be open:

January – June, September – December

Monday - Friday 9 a.m. – 4:30 p.m.

July & August 1/2hr lunches

Monday 8:00-5:00 pm

Tuesday-Thursday 8:00 – 4:30 pm

10. In the designation of full-time and part-time the Town will adhere to Civil Service Rules.

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The following days will be 14 paid holidays for full-time and year-round part-time Town employees:

New Year's Eve Day	Monday	January 2, 2023
Martin Luther King Day	Monday	January 16, 2023
President's Day	Monday	February 20, 2023
Good Friday	Friday	April 7, 2023
Memorial Day	Monday	May 29, 2023
Juneteenth	Monday	June 19, 2023
Independence Day	Tuesday	July 4, 2023
Labor Day	Monday	September 4, 2023
Columbus Day	Monday	October 9, 2023
Election Day	Tuesday	November 7, 2023
Veterans Day	Friday	November 10, 2023
Thanksgiving Day	Thursday	November 23, 2023
Thanksgiving Day After	Friday	November 24, 2023
Christmas Day	Monday	December 25, 2023
*New Year's Day	Monday	January 1, 2024

11. No appointment shall be made to fill a new or vacant position of employment, including any new position established in the 2023 Town budget, without prior authorization by the Town Board with the exception of Highway Employees hired by the Highway Superintendent, Deputy Town Clerk hired by the Town Clerk, and Deputy Supervisor, Clerk to the Supervisor & Historian hired by the Supervisor.

12. The Town Board recognizes MPA, INC. (Macedon Police Association Inc.) as the bargaining unit of the police officers.

MOTION BY ROETS, SECONDED BY BABCOCK

ROLL CALL VOTE: BABCOCK AYE, MAUL AYE, MCEWEN AYE, ROETS AYE, LEONARD AYE, MOTION CARRIED

**RESOLUTION NO. 8 (2023) BLANKET PROTECTION BOND**

WHEREAS the Town of Macedon has procured a Public Employees Blanket Protection Bond issued by National Grange Mutual providing faithful performance blanket position bond coverage for all Town officers and employees with a limit of \$25,000 per officer or employee, the tax collector at the level of \$500,000, the Library Director at \$70,000 and the water/sewer collecting clerk at \$150,000, now, therefore, be it

RESOLVED, that the Town Board of Macedon hereby approves such bond as to its form, manner of execution, and sufficiency of the surety and accepts said bond in lieu of any individual official undertaking required by law for any Town officer or employee.

MOTION BY MAUL, SECONDED BY ROETS

ROLL CALL VOTE: BABCOCK AYE, MAUL AYE, MCEWEN AYE, ROETS AYE, LEONARD AYE, MOTION CARRIED

**RESOLUTION NO. 9 (2023) INVESTMENT POLICY ESTABLISHED**

WHEREAS it is a requirement of the New York State Department of Audit and Control for governing boards to establish an investment policy to provide a means for communicating intentions and to facilitate adequate accounting and administrative control over execution, accounting, and reporting investment transactions.

NOW, THEREFORE, BE IT RESOLVED that the Town Board hereby adopts the Investment Policy (copy attached) for the Town of Macedon monies.

MOTION BY MAUL, SECONDED BY BABCOCK

ROLL CALL VOTE: BABCOCK AYE, MAUL AYE, MCEWEN AYE, ROETS AYE, LEONARD AYE, MOTION CARRIED

**RESOLUTION NO. 10 (2023) PROCUREMENT POLICY**

**TOWN OF MACEDON  
PROCUREMENT POLICY**

WHEREAS, SECTION 104-b of the General Municipal Law provides that, in the case of goods and services which are not required by law to be procured by political subdivisions or any districts therein pursuant to competitive bidding, the governing board of every political subdivision and any district therein, by resolution, shall adopt internal policies and procedures governing all procurements of goods and services which are not required to be made pursuant to the competitive bidding requirements of section one hundred three of this article or of any other general, special or local law, and

WHEREAS, the Town has adopted such internal policies and procedures governing the procurement of goods and services not required to be bid, and



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WHEREAS, Section 104-b of the General Municipal Law requires the governing body of every municipality to adopt a procurement policy for all goods and services which are not required by law to be publicly bid, and

WHEREAS, SECTION 104-b (2) (g) of the General Municipal Law provides that such policy “ set forth any circumstances when, or types of procurements for which, in the sole discretion of the governing body, the solicitation of alternative proposals or quotations will not be in the best interest of the political subdivision or district therein, and

WHEREAS, the Town Board has previously identified legal and engineering services as circumstances where the solicitation of alternative proposals or quotations will not be in the best interest of the town, and

WHEREAS, SECTION 103(3) of the General Municipal Law has been amended to allow the town to piggy back on County Contracts without the necessity of bidding where such contracts contain the language provided in the General Municipal Law, and

WHEREAS, SECTION 9-103 (1) of the New York Energy Law provides:

Notwithstanding any other provision of law, any agency, municipality, or public authority, in addition to existing powers, is authorized to enter into energy performance contracts of up to thirty-five years duration, provided, that the duration of any such contract shall not exceed the reasonably expected useful life of the energy facilities or equipment subject to such contract.

WHEREAS, procurement of such energy performance contracts may be by requests for proposals, and

WHEREAS, the County of Wayne has received and evaluated requests for proposals for certain energy performance contracts which requests for proposals and contracts awarded contain the piggy back language and meet the requirements of General Municipal Law 103(3), and

WHEREAS, the Town Board has identified such energy performance services contracted for by the county pursuant to requests for proposals as a circumstance where it is not in the best interest of the town to solicit alternate proposals or quotations,

WHEREAS, comments have been solicited from all officers in the Town involved in the procurement process, now, therefore, be it

RESOLVED, that the Town of Macedon does hereby adopt the following procurement policy which is intended to apply to all goods and services which are not required by law to be publicly bid.

1. Every purchase made will be initially reviewed to determine whether it is a purchase contract or a public works contract. Once that determination is made, a good faith effort will be made to determine whether it is known or can reasonably be expected that the aggregate amount to be spent on the item of supply or service is not subject to competitive bidding, taking into account past purchases and the aggregate amount to be spent in a year. The following items are not subject to competitive bidding pursuant to Section 103 of the General Municipal Law: purchase contracts under \$20,000 and public works contracts under \$35,000; emergency purchases; certain municipal hospital purchases; goods purchased from agencies for the blind or severely handicapped; goods purchased from correctional institutions; purchases under state and county contracts; and surplus and second-hand purchases from another government entity.

The decision that a purchase is not subject to competitive bidding will be documented in writing by the individual making the purchase. This documentation may include written or verbal quotes from vendors, a memo from the purchaser indicating how the decision was arrived at, a copy of the contract indicating the source which makes the item or service exempt, or a memo from the purchaser detailing the circumstances which led to an emergency purchase.

2. All goods and services, except those goods and services purchased through a county or state contract, from agencies for the blind or severely handicapped, from correctional institutions or purchases pursuant to subdivision 6 of this policy will be secured by use of written requests for proposals, written quotations, verbal quotation, or any other method that assures that goods will be purchased at the lowest price and that favoritism will be avoided.
3. The following method of purchase will be used in order to achieve the highest savings, except purchase contracts under \$20,000 and public works contracts under \$35,000; goods purchased from agencies for the blind or severely handicapped; goods purchased

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from correctional institutions; purchases under State and county contracts; or purchases pursuant to subdivision 6 of this policy:

<u>Estimated Amount of Purchase Contract</u>	<u>Method</u>
Up to \$499	Discretion of the purchaser
\$500 - \$1,999	3 verbal quotations
\$2,000 - \$19,999	3-written/fax quotations or written request for proposals

<u>Estimated Amount of Public Works Contract</u>	<u>Method</u>
Up to \$249	Discretion of the purchaser
\$250 - \$2,999	2 verbal quotations
\$3,000 - \$9,999	3 -written/fax quotations
\$10,000 - \$35,000	3-written/fax quotations or written request for proposals

A good faith effort shall be made to obtain the required number of alternate proposals. If the purchaser is unable to obtain the required number of alternate proposals, the purchaser will document the attempt made at obtaining the proposals. But, in no event shall the failure to obtain the proposals be a bar to the procurement.

4. Documentation is required of each quotation or request for proposals taken in connection with each procurement.
5. Documentation and an explanation are required whenever a contract is awarded to other than the lowest best value responsive and responsible bidder or offerer. This documentation will include an explanation of how the award will achieve savings. The purchaser will be responsible for determining if the bidder is best value/responsible.
6. This policy shall go into effect upon the filing of the Best Value Purchasing Local Law with the Secretary of State and said policy will be reviewed annually.
7. In the following circumstances it is not in the best interests of the Town of Macedon to solicit quotations or document the basis for not accepting the lowest bid. In these circumstances, the individual or company must be chosen based on accountability, reliability, responsibility, skill, education and training, judgment, integrity, moral worth, and the ability to have a close relationship with the governing body. These qualifications are not necessarily found in the individual or company that offers the lowest price and the nature of the services are such that they do not readily lend themselves to competitive procurement procedures. The citizens of the municipality deserve the benefit of expertise in these types of services as it may ultimately save the taxpayers money.
  - a. Services of an attorney;
  - b. Services of a physician;
  - c. Technical services of an engineer engaged to prepare plans, maps and estimates;
  - d. Securing insurance coverage and/or services of an insurance broker;
  - e. Services of a certified public accountant;
  - f. Investment management services;
  - g. Printing services involving extensive writing, editing or art work;
  - h. Management of municipally owned property; and
    - i. Computer software or programming services for customized programs, or services involved in substantial modification and customizing of pre-packaged software. In addition, in the following situations it is not in the best interests of the municipality to secure alternate proposals because of the time required and type of purchase:
      - a. Emergency purchases pursuant to Section 103(4) of the General Municipal Law;
      - b. Purchases of surplus and second-hand goods pursuant to Section 103(6) of the General Municipal Law; and
      - c. Purchases under \$100.
      - d. This policy shall go into effect January 1, 1992 and will be reviewed annually.

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BE IT RESOLVED, pursuant to the authority granted to the Town of Macedon by Section 104-b (2) (g) that requests for proposals for energy performance contracts solicited and awarded by the County are identified as a circumstance where it is not in the best interest of the town to solicit alternative proposals or quotations, where the County of Wayne as properly solicited such proposals and both the solicitation and contract entered into, if any, contain a provision allowing piggybacking in which case, so long as the other conditions of General Municipal Law 103 (3) are met, the Town may piggyback on either the request for proposal, the contract or both.

MOTION BY MAUL, SECONDED BY ROETS

ROLL CALL VOTE: BABCOCK AYE, MAUL AYE, MCEWEN AYE, ROETS AYE, LEONARD AYE, MOTION CARRIED

**RESOLUTION NO. 11 (2023) DEVELOPER CHARGES**

RESOLVED that any appropriate charges shall be charged back to the developer – the Building Department is directed to utilize a form contract implementing this resolution.

MOTION BY ROETS, SECONDED BY BABCOCK

ROLL CALL VOTE: BABCOCK AYE, MAUL AYE, MCEWEN AYE, ROETS AYE, LEONARD AYE, MOTION CARRIED

**RESOLUTION NO. 12 (2023) APPOINTMENTS**

RESOLVED that the Board acknowledges and approves the following appointments:

**Ambulance**

Director of EMS	Paul Harkness
Ambulance EMT-B/Deputy Director	Sandy Farbizio
Ambulance EMT-P	Hough-Wood, Christin
Ambulance EMT-P	Smith, Ashley
Ambulance EMT-P	Brooks, Dan
Ambulance EMT-B	Ferguson, Kristen
Ambulance EMT-B	Park, Jonathon

**Assessing**

Assessor	Dennine Leeson
Assessor Clerk	Joan Gates
Assessment Counsel	Barclay Damon, LLP
Assessment Counsel	AJ Villani PC

**Boards**

Assessing Review Board Member-5 Yr.	Vacant
Assessing Review Board Clerk	Vacant
Library Board Member	Tara Smith
Planning Board – 7 Yr.	Richard Share
Zoning Appeals Board – 5 Yr.	Deborah McEwen

**Building/Zoning/Code Enforcement**

Town Engineer/CEO/Building Inspector	Scott Allen
Fair Housing Officer	Scott Allen
Storm Water Management Officer	Scott Allen
Sewer Superintendent	Scott Allen
Code Enforcement Officer	Robert Brady
Fire Marshal	Jeremiah Shufelt
Town Engineer/Building/CEO Clerk	Stacy Nisbet

**Highway**

Highway Clerk	Elisa Friedl
Highway	John Anderson
Highway	Andre' Bellefontaine
Highway	Michael Bueg
Highway	Joseph Cavallaro
Highway	James Ellis
Highway	D. Paul Everdyke
Highway	Brian Learn
Highway	Andrew Moline
Highway	David Payne
Highway	Daryl Quigley
Highway	Timothy Vendel
Highway	Gary Wright



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**Justice**

Justice	Ronald Reinstein
Justice	Lon Sanford
Justice Clerk	Marcia Allen
Justice Clerk	Barbara LaBrake

**Town Clerk**

Macedon Sewer Collecting Clerk	Karrie Bowers
Records Management Officer	Karrie Bowers
Registrar of Vital Statistics	Karrie Bowers
Water Collecting Clerk	Karrie Bowers

**Town Clerk designates:**

**Deputy Town Clerk**

Paul Monachino

**Police**

Police Chief	Fabian Rivera
Police Sergeant	Brigette Goodfriend
Police Property Clerk	Michelle Higgins
Police Officer	Matthew Balch
Police Officer	Kevin Costello
Police Officer	Adam Husk
Police Officer	Andrea Knapp
Police Officer	LaMark, Richard
Police Officer	Brian Ritchie
Police Officer	Rick Halvorson
Police Officer	William Murray
Police Officer	Hector Sotomayor
Police Officer	Ross Younglove
Crossing Guard	Earl Hinkson
Crossing Guard	Deborah Franco
Police Officer	Scott Knapp
Chaplain – Public Safety Building	David Prince

**Buildings & Ground/Parks**

Parks & Grounds	Michael Bueg
	John Anderson

**Recreation**

Recreation Assistant	Dale Budziszewski
Sr. Citizen Trip Director	Janet Woodard

**Office of the Supervisor**

Deputy Supervisor	David Maul
Bookkeeper	Wendy Miller
Building Receptionist/Deputy Town Clerk/PT Clerk	Sharleen Flick
Senior Clerk Typist	Shelly Baker
Dog Control Officer	Mark Plyter
Historian	Linda Braun
Legal Counsel	Barclay Damon, LLP
Legal Counsel	AJ Villani PC

**Supervisor Liaison Appointments**

**Liaison**

David McEwen

**Area of Operation**

Buildings/Grounds, Sewer, Master Plan, Insurance, Planning Board, WMNY Board

David Maul

Accounting, Assessor, Technology, Recreation

Bruce Babcock

Assessing Review Board, Library, Zoning Board of Appeals, Highway

Richard Roets

Ambulance, Fire, Building & Zoning, Police, Court

Kim Leonard

Accounting, Ambulance, Building/Zoning Office, Fire, Highway, Human Resources, Police Commissioner, Town Clerk, Sewer, Waste Management

Capital Projects

Kim Leonard, Scott Allen, Chris Countryman

MOTION BY ROETS, SECONDED BY BABCOCK  
 ROLL CALL VOTE: BABCOCK AYE, MAUL AYE, MCEWEN AYE, ROETS AYE, LEONARD AYE, MOTION CARRIED

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**RESOLUTION NO. 13 (2023) 2023 SALARY SCHEDULE**

RESOLVED that the following salary schedule is established for the calendar year 2023

<b>NAME</b>	<b>TITLE</b>		<b>PAYMENT</b>	
<b>Ambulance</b>				
Harkness, Paul	Director of EMS	FT	Biweekly	\$70,794
Smith, Ashley	Ambulance ALS	PT	Biweekly	\$30/hr
Hough-Wood, Christina	Ambulance ALS	PT	Biweekly	\$30/hr
Brooks, Daniel	Ambulance ALS	PT	Biweekly	\$30/hr
	Ambulance BLS	PT	Biweekly	\$21/hr
Farbizio, Sandra	Ambulance BLS	FT	Biweekly	\$45,760
Park, Jonathon	Ambulance BLS	PT	Biweekly	\$21/hr
Ferguson, Kristen	Ambulance BLS	PT	Biweekly	\$21/hr
<b>Assessor</b>				
Leeson, Dennine	Assessor	FT	Biweekly	\$61,775
Gates, Joan	Assessing Clerk	PT	Biweekly	\$20/hr
Vacant	Assessing Rev Brd Clk	PT	Biweekly	\$391
<b>Boards</b>				
Assess. Rev. Board	5 Members	PT	Annually - June	\$609
Planning Board	6 Members	PT	Quarterly	\$2,165
Plan Board Chair	1 Member	PT	Quarterly	\$3,325
ZBA Brd. of Appeals	4 Members	PT	Quarterly	\$664
ZBA Brd. Of Appeals Chair	1 Member	PT	Quarterly	\$733
Wayne County Planning Board Liaison	Bartels, Mert	PT	Quarterly	\$654
<b>Building &amp; Grounds/Parks, Cemetery/Sidewalk</b>				
Bldg & Grounds, Dept Head	Bueg, Michael	FT	Biweekly	\$28,840
Parks				\$28,840
Sidewalk				\$785
Cemetery				\$5,150
Bldg & Grounds	Anderson, John	FT	Biweekly	\$26.42/hr
<b>Building/Zoning/Code Enforcement</b>				
Allen, Scott	Town Eng/CEO/	FT	Biweekly-A	\$18,338
Allen, Scott	Building & Zoning		Biweekly-B	\$69,588
Allen, Scott	TE/CEO/B&Z		Biweekly-SD	\$1,114 – Hamlet \$8,166 - Town
Nisbet, Stacy	Bldg/CEO Clerk	FT	Biweekly	\$34,611
Nisbet, Stacy	Planning Board Clerk		Biweekly	\$20.48/hr
Nisbet, Stacy	ZBA Clerk		Biweekly	\$20.48/hr
Brady, Roberts	Code Enf Officer	PT	Biweekly	\$27,295
Shufelt, Jeremiah	Fire Code Enf	PT	Biweekly	\$27,295
<b>Dog Control</b>				
Plyter, Mark	Dog Control Off	PT	Biweekly	\$17.91
<b>Highway/Drainage</b>				
Countryman, Christopher	Highway Supt.	FT	Biweekly	\$82,437
Countryman, Christopher	Drainage		Biweekly-SD	\$2,828 – Hamlet SD1 \$10,020 – Town SD
Friedl, Elisa	Highway Supt. Clerk	FT	Biweekly	\$31,333
Anderson, John	Highway Employee	FT	Biweekly	\$26.42/hr
Replacement Hire	Highway Employee	FT	Biweekly	\$20.38/hr
Bellefontaine, Andre'	Highway Employee	FT	Biweekly	\$28.99/hr
Bueg, Michael	Highway Employee	FT	Biweekly	Reimb. Parks (Plowing)
Cavallaro, Joseph	Highway Employee	FT	Biweekly	\$21.37/hr
Ellis, James	Highway Employee	FT	Biweekly	\$26.42/hr
Everdyke, D. Paul	Highway Employee	FT	Biweekly	\$30.31/hr
Learn, Brian	Highway Employee	FT	Biweekly	\$19.83/hr
Moline, Andrew	Highway Employee	FT	Biweekly	\$20.86/hr
Payne, David	Highway Employee	FT	Biweekly	\$29.28/hr
Quigley, Daryl	Highway Employee	FT	Biweekly	\$29.61/hr
Vendel, Timothy	Highway Employee	FT	Biweekly	\$21.83/hr
Wright, Gary	Highway Employee	FT	Biweekly	\$29.85/hr

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<b>Seasonal</b>				
	Highway – Plow Seasonal	PT	Biweekly	\$22.72/hr
	Parks/Mowing Seasonal	PT	Biweekly	\$18.54/hr
<b>Justice</b>				
Reinstein, Ronald	Justice	PT	Biweekly	\$26,893
Sanford, Lon	Justice	PT	Biweekly	\$26,893
Allen, Marcia	Justice Clerk	FT	Biweekly	\$37,203
Labrake, Barbara	Justice Clerk	FT	Biweekly	\$37,203
Costello, Kevin	Bailiff	PT	Biweekly	\$30.00/hr
Ritchie, Brian	Bailiff	PT	Biweekly	\$30.00/hr
<b>Police Employees</b>				
Fabian Rivera	Chief	FT	Biweekly	\$113,300
Goodfriend, Brigette	Police Sergeant	FT	Biweekly	\$40.35
Balch, Matthew	Patrolman	PT	Biweekly	\$30.00
Costello, Kevin	Patrolman	PT	Biweekly	\$30.00
Husk, Adam	Patrolman	FT	Biweekly	\$36.03
Knapp, Andrea	Patrolman	FT	Biweekly	\$36.03
LaMark III, Richard	Patrolman	FT	Biweekly	\$36.03
Murray, William	Patrolman	PT	Biweekly	\$30.00
Ritchie, Brian	Patrolman	PT	Biweekly	\$30.00
Younglove, Ross	Patrolman	FT	Biweekly	\$36.03
New (March)	Patrolman	FT	Biweekly	\$34.00
New (March)	Patrolman	FT	Biweekly	\$34.00
Knapp, Scott	Patrolman	FT	Biweekly	\$36.03
Halvorsen, Rick	Patrolman	PT	Biweekly	\$30.00
Sotomayor, Hector	Patrolman	PT	Biweekly	\$30.00
Higgins, Michelle	Property Clerk Cleaner	FT	Biweekly	\$42,314 \$2,678
Franco, Deborah	Gananda Crossing Guard-Sept-June	PT	Biweekly	\$7,959
Hinkson, Earl	Macedon Crossing Guard – Sept-June	PT	Biweekly	\$7,959
<b>Supervisor</b>				
Leonard, Kim	Supervisor	FT	Biweekly	\$64,349
Baker, Shelly	Senior Clerk Typist	FT	Biweekly	\$36,000
Flick, Sharleen	Bldg. Receptionist	FT	Biweekly	\$36,847
Braun, Linda	Historian	PT	Quarterly	\$4,097
Miller, Wendy	Bookkeeper	FT	Biweekly	\$59,483
Kitchen, Diane	Clerk	PT	Biweekly	\$40/hr
Willson, Deborah	Clerk	PT	Biweekly	\$40/hr
<b>Recreation</b>				
Budziszewski, Dale	Recreation Assistant	FT	Biweekly	\$55,000
<b>Taxes</b>				
Lorie Maul	Tax Collector	PT	Biweekly	\$10,646

<b>Town Board</b>				
Babcock, Bruce	Councilperson	PT	Quarterly	\$8,572
Maul, David	Councilperson	PT	Quarterly	\$8,572
McEwen, David	Councilperson	PT	Quarterly	\$8,572
Roets, Richard	Councilperson	PT	Quarterly	\$8,572
<b>Town Clerk</b>				
Karrie Bowers	Town Clerk	FT	Biweekly	\$50,617
Karrie Bowers	Records Mgmt.		Biweekly	\$3,972
Karrie Bowers	Registrar		Biweekly	\$1,222
Monachino, Paul	Town Clerk Deputy	FT	Biweekly	\$34,067
<b>Veterans</b>				
Veteran Services (1)*			Annually	\$250
<b>Seniors Citizen</b>				
				Pd by voucher

MOTION BY MAUL, SECONDED BY ROETS  
 ROLL CALL VOTE: BABCOCK AYE, MAUL AYE, MCEWEN AYE, ROETS AYE, LEONARD AYE, MOTION  
 CARRIED

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**RESOLUTION NO. 14 (2023) PETTY CASH FUNDS ESTABLISHED**

RESOLVED that the Town Board does hereby establish the following amounts to represent the petty cash funds for the Town:

Ambulance	\$100
Appeals Board	\$50
Assessor	\$100
Building Inspector	\$175
Director of Medical Services	\$100
Dog Control – Town Clerk	\$100
Planning Board	\$50
Recreation Assistant	\$150
Supervisor	\$150
Town Clerk	\$200
Town Justice	\$200
Tax Collector	\$200
Total	\$1,575

The above funds to be audited randomly, but at least quarterly, by the Supervisor or her designee.

MOTION BY ROETS, SECONDED BY BABCOCK

ROLL CALL VOTE: BABCOCK AYE, MAUL AYE, MCEWEN AYE, ROETS AYE, LEONARD AYE, MOTION CARRIED

**RESOLUTION NO. 15 (2023) CABLE COMMITTEE**

RESOLVED the Board appoint the following to the Cable Committee for the calendar year 2023:  
Richard Roets

MOTION BY ROETS, SECONDED BY BABCOCK

ROLL CALL VOTE: BABCOCK AYE, MAUL AYE, MCEWEN AYE, ROETS AYE, LEONARD AYE, MOTION CARRIED

**RESOLUTION NO. 16 (2023) RECORDS MANAGEMENT ADVISORY BOARD**

RESOLVED that the Town Board appoints the following individuals to serve on a Records Advisory Board for the calendar year 2023:

Karrie Bowers, Kim Leonard & Paul Monachino

MOTION BY BABCOCK, SECONDED BY ROETS

ROLL CALL VOTE: BABCOCK AYE, MAUL AYE, MCEWEN AYE, ROETS AYE, LEONARD AYE, MOTION CARRIED

**RESOLUTION NO. 17 (2023) NYS ASSOCIATION OF TOWNS CONFERENCE**

RESOLVED the following individuals be approved to attend the NYS Association of Towns Conference:

Kim Leonard and Karrie Bowers

BE IT FURTHER RESOLVED Kim Leonard be named voting delegate and Karrie Bowers alternate.

MOTION BY ROETS, SECONDED BY BABCOCK

ROLL CALL VOTE: BABCOCK AYE, MAUL AYE, MCEWEN AYE, ROETS AYE, LEONARD AYE, MOTION CARRIED

**RESOLUTION NO. 18 (2023) SENIOR CITIZEN GROUP APPOINTMENTS**

RESOLVED the Board appoint the following Senior Citizen group individuals:  
(term 10/1/2022-9/30/2023)

Chaplain	Ginny Young
Historian	Terri Loessberg
President	Sandy Ciaccia
Secretary	Linda Brongo
Sunshine	Barbara Putnam
Treasurer	Marshall Handfield
Trip Director	Janet Woodard
Vice President	Ernestine Rogers

MOTION BY MAUL, SECONDED BY BABCOCK

ROLL CALL VOTE: BABCOCK AYE, MAUL AYE, MCEWEN AYE, ROETS AYE, LEONARD AYE, MOTION CARRIED

**RESOLUTION NO. 19 (2023) BULLIS & GRAVINO PARK – LOCK/UNLOCK**

RESOLVED that the Board appoints Parks Department to open and close:  
Bullis & Gravino Bathrooms from April 1 through October 31 (weather permitting)

MOTION BY BABCOCK, SECONDED BY ROETS

ROLL CALL VOTE: BABCOCK AYE, MAUL AYE, MCEWEN AYE, ROETS AYE, LEONARD AYE, MOTION CARRIED

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**RESOLUTION NO. 20 (2023) BULLIS & GRAVINO PARK RESTROOM/FACILITY CLEANER**

RESOLVED the Town Board authorize the Parks Department as Bullis Park Restroom Facility Cleaner beginning April 1 until October 31 (weather permitting) as needed thereafter until park is closed.

MOTION BY ROETS, SECONDED BY

ROLL CALL VOTE: BABCOCK AYE, MAUL AYE, MCEWEN AYE, ROETS AYE, LEONARD AYE, MOTION CARRIED

**RESOLUTION NO. 21 (2023) SENIOR ARTS & CRAFTS PROGRAM**

RESOLVED that the following appointments be made for the 2023 calendar year:

Patricia Miller Sr. Citizen Arts & Crafts \$25/month

MOTION BY BABCOCK, SECONDED BY ROETS

ROLL CALL VOTE: BABCOCK AYE, MAUL AYE, MCEWEN AYE, ROETS AYE, LEONARD AYE, MOTION CARRIED

**RESOLUTION NO. 22 (2023) TOWN OF MACEDON OFFICIAL UNDERTAKING OF MUNICIPAL OFFICERS**

WHEREAS, each below-listed person, with associated residency, has been appointed or elected to the office shown:

NAME	RESIDENCY	OFFICE HELD (e)=elected
Paul Harkness	T/Macedon, C/Wayne, S/NY	Director of EMS
Lon Sanford	T/Macedon, C/Wayne, S/NY	Justice (e)
Ronald Reinstein	T/Macedon, C/Wayne, S/NY	Justice (e)
Barbara LaBrake	T/Macedon, C/Wayne, S/NY	Clerk to Justice
Christopher Countryman	T/Macedon, C/Wayne, S/NY	Highway Superintendent (e)
Lorie Maul	T/Macedon, C/Wayne, S/NY	The receiver of Taxes (e)
Kim Leonard	T/Macedon, C/Wayne, S/NY	Supervisor (e)
Richard Roets	T/Macedon, C/Wayne, S/NY	Councilperson (e)
David Maul	T/Macedon, C/Wayne, S/NY	Councilperson (e), Deputy Supervisor
Bruce Babcock	T/Macedon, C/Wayne, S/NY	Councilperson (e)
David McEwen	T/Macedon, C/Wayne, S/NY	Councilperson (e)
Karrie Bowers	T/Macedon, C/Wayne, S/NY	Town Clerk (e)
Paul Monachino	T/Macedon, C/Wayne, S/NY	Deputy Town Clerk
Sharleen Flick	T/Macedon, C/Wayne, S/NY	Receptionist, Deputy Town Clerk, PT Clerk
Scott Allen	T/Macedon, C/Wayne, S/NY	Town Engineer, Building Inspector, Code Enforcement Officer
Stacy Nisbet	T/Macedon, C/Wayne, S/NY	Code Enforcement Officer, Building Department Clerk

NOW, THEREFORE, BE IT RESOLVED that the respective office holders above, do hereby undertake with the Town of Macedon to faithfully perform and discharge the duties of said office, and will well and truly keep, account for, and pay over all monies or property received while serving in that office or in any capacity as a representative of the Town, in accordance with the law.

MOTION BY ROETS, SECONDED BY BABCOCK

ROLL CALL VOTE: BABCOCK AYE, MAUL AYE, MCEWEN AYE, ROETS AYE, LEONARD AYE, MOTION CARRIED

**RESOLUTION NO. 23 (2023) VETERANS' REAL PROPERTY EXEMPTIONS – LOCAL LAW NO. 2 – 2013**

WHEREAS the Macedon Town Board enacted Local Law No. 2 (2013), A local law in relation to determining the veterans' real property exemptions on December 12, 2013

BE IT RESOLVED the Town Board designated the exemption to qualifying residential real property as defined in Real Property Tax Law Section 458-b (ii) fifteen percent of the assessed value of such property, provided however, that such exemption shall not exceed twelve thousand dollars or the product of twelve thousand dollars multiplied by the latest state equalization rate of the assessing unit, or, in the case of a special assessing unit, the latest class ration, whichever is less.

MOTION BY MAUL, SECONDED BY BABCOCK

ROLL CALL VOTE: BABCOCK AYE, MAUL AYE, MCEWEN AYE, ROETS AYE, LEONARD AYE, MOTION CARRIED

**RESOLUTION NO. 24 (2023) MACEDON TOWN BOARD 2023 MEETING SCHEDULE**



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**All Dates 2023**

January	03	Organizational Meeting
January	12	26
February	09	23
March	09	23
April	13	27
May	11	25
June	08	22
July	13	(no second meeting)
August	10	(no second meeting)
September	14	28
October	12	26
November	09	(no second meeting)
December	14	(no second meeting)

MOTION BY MAUL, SECONDED BY BABCOCK  
 ROLL CALL VOTE: BABCOCK AYE, MAUL AYE, MCEWEN AYE, ROETS AYE, LEONARD AYE, MOTION CARRIED

**RESOLUTION NO. 25 (2023) ELECTED TOWN OFFICIALS**

	<u>LENGTH OF TERM</u>	<u>TERM EXPIRES</u>
<b>TOWN SUPERVISOR</b> Kim Leonard	4 Years	12/31/2023
<b>TOWN COUNCIL</b> Bruce Babcock David Maul David McEwen Richard Roets	4 Years	12/31/2025 12/31/2023 12/31/2025 12/31/2023
<b>TOWN CLERK</b> Karrie Bowers	4 Years	12/31/2023
<b>HIGHWAY SUPERINTENDENT</b> Christopher Countryman	4 Years	12/31/2023
<b>TOWN JUSTICE</b> Lon Sanford Ronald Reinstein	4 Years	12/31/2025 12/31/2023
<b>RECEIVER OF TAXES</b> Lorie Maul	4 Years	12/31/2023

MOTION BY ROETS, SECONDED BY BABCOCK  
 ROLL CALL VOTE: BABCOCK AYE, MAUL AYE, MCEWEN AYE, ROETS AYE, LEONARD AYE, MOTION CARRIED

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**INVESTMENT POLICY**

**INVESTMENT POLICY FOR TOWN OF MACEDON**  
[Name of Local Government]

I. **SCOPE**

This investment policy applies to all moneys and other financial resources available for investment on its own behalf or on behalf of any other entity or individual.

II. **OBJECTIVES**

The primary objectives of the local government's investment activities are, in priority order,

- to conform with all applicable federal, state and other legal requirements (legal);
- to adequately safeguard principal (safety);
- to provide sufficient liquidity to meet all operating requirements (liquidity); and
- to obtain a reasonable rate of return (yield).

III. **DELEGATION OF AUTHORITY**

The governing board's responsibility for administration of the investment program is delegated to the **SUPERVISOR / CHIEF FISCAL OFFICER**, who shall establish written procedures for the operation of the investment program consistent with these investment guidelines. Such procedures shall include an adequate internal control structure to provide a satisfactory level of accountability based on a data base or records incorporating description and amounts of investments, transaction dates, and other relevant information and regulate the activities of subordinate employees.

IV. **PRUDENCE**

All participants in the investment process shall seek to act responsibly as custodians of the public trust and shall avoid any transaction that might impair public confidence in the **TOWN OF MACEDON** to govern effectively.

Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the safety of the principal as well as the probable income to be derived.

All participants involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions.

V. **DIVERSIFICATION**

It is the policy of the **TOWN OF MACEDON** diversify its deposits and investments by financial institution, by investment instrument, and by maturity scheduling.

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**RESOLUTION NO. 26 (2023) STANDARD WORK DAY FOR EMPLOYEES RS2418**

BE IT RESOLVED, that the Town of Macedon, Location code 30112, hereby establishes the following as standard work days for its employees and will report days worked to the New York State and Local Employees' Retirement System based on the time keeping system or the record of activities maintained and submitted by these members to the clerk of this body:

Title	Standard Work Day (Hrs/day)
Account Clerk	6.5
Assessor	6.5
Boards – Assessing/Planning/ZBA	6.5
Clerks	6.5
Director EMS	8
Dog Control Officer	6.5
Elected Officials (unless specified)	6.5
Engineer	6.5
Highway Superintendent	8
HEO/MEO	8
Police	8
Recreation Assistant	8

MOTION BY ROETS, SECONDED BY MAUL  
 ROLL CALL VOTE: BABCOCK AYE, MAUL AYE, MCEWEN AYE, ROETS AYE, LEONARD AYE, MOTION CARRIED

**RESOLUTION NO. 27 (2023) PREPAYMENT OF UTILITIES, POSTAGE & TIME SENSITIVE VOUCHER AUTHORIZATION**

RESOLVED the Board approves the prepayment of utility, postage, and time-sensitive invoices per the discretion of the Town Clerk for the calendar year 2023.

MOTION BY MAUL, SECONDED BY ROETS  
 ROLL CALL VOTE: BABCOCK AYE, MAUL AYE, MCEWEN AYE, ROETS AYE, LEONARD AYE, MOTION CARRIED

**RESOLUTION NO. 28 (2023) AUTHORIZATION FOR BANK ACCOUNTS**

RESOLVED the Board approves the authorization of the Deputy Supervisor, David Maul, for access to all of the municipal bank accounts at Lyons National Bank & Genesee Regional Bank

MOTION BY ROETS, SECONDED BY BABCOCK  
 ROLL CALL VOTE: BABCOCK AYE, MAUL ABSTAIN, MCEWEN AYE, ROETS AYE, LEONARD AYE, MOTION CARRIED

*Karrie M. Bowers*

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Respectfully Submitted by  
 Karrie M. Bowers, RMC  
 Macedon Town Clerk